



**1st YEAR INTERNATIONAL STUDENTS
2022/2023 ACADEMIC YEAR**

DORMITORY CHECK-IN and REGISTRATION (PERMIT) FOR CLASSES

August 24 - 31, 2022

Dear international students!

from August 24 till August 31, 2022 the 1st year International students (Bachelor's/Master's Degree) in accordance with the decisions of the housing commissions of the institutes/the Law Faculty will be accepted for dormitory check-in at the KFU UNICS Cultural and Sports Complex (KSK KFU UNICS).

Location: Kazan, Profesor Nuzhin Str., 2 (KSK KFU UNICS)

Time: 8:00 – 17:00

*You must have a valid Health Insurance, certificate from a medical doctor, as well as the PCR test results.



Step 1. Get the medical documents ready :

1. Health insurance valid for the whole period of stay in Russia (the original and 1 copy, if available).
2. Blood test for RW (from the clinic at the place of residence, valid for 14 days).
3. The result of the fluorographic examination made over the recent year (2 copies).
4. Dermatovenerologist's certificate (from the clinic at the place of residence, valid for 3 days).
5. Conclusion from a medical doctor for dormitory placement (City Polyclinic No. 21, for students).

If you do not have the necessary medical documents, you can stay at the hostel while they are processed.

Information on hostels

<https://kpfu.ru/international/adaptation/prozhivanie/hostely-120106>



Medical Center of Universiade Village
City Polyclinic No. 21, for students
📍 Kazan, Orenburgsky Trakt Str. 95
☎ Registration Desk: +7 (843) 237-99-56
☎ Fee-based medical services: +7 (843) 237-55-14
Working hours:
Monday-Friday: 08:00 - 20:00
Saturday: 08:00 - 14:00



Step 2. Receive an international student registration sheet



1. Receive the international student registration sheet
2. Attend a safety instruction training
3. Obtain an explanation on the check-in procedure
4. Provide a certificate from a medical doctor for placement in the KFU dormitory
5. Provide COVID-19 test results (in case of arrival from abroad)

More information about COVID-19 test

<https://kpfu.ru/international/informaciya-o-vezdeinostrannyh-grazhdan-420233.html>



International student registration sheet

Лист оформления для слушателей подготовительного факультета 2022 - 2023 г.г. № _____ Registration sheet for Preparatory School students 2022 - 2023			
Дата прибытия в Университет Date of arrival	Телефон Phone	E-mail	
Фамилия, Имя Family name First Name		Дата рождения Date of birth	
Гражданство Citizenship			
Учебное подразделение Academic Unit (Institute)			
Уровень обучения Level of Study			
Форма обучения Mode of study			
Программа обучения Field of Study		Подготовительный факультет	
Срок обучения Period of Study		Контракт – Госфинанс	
Адрес проживания Residence Address			
Куда обратиться Where to apply	Зачем Purpose	Отметка исполнением даты For official use only date	
Шаг 1 Step 1 Департамент внешних связей Дирекция Управления д.5 Department of External Affairs University Village, №19 kpfu@kpfu.ru	Отметка о прибытии Arrival confirmation	<input checked="" type="checkbox"/>	
	Получена информация на портале тестирования COVID-19 COVID-19 test assessment	<input checked="" type="checkbox"/>	Дата прохождения тестирования Test date
1.1 Городская поликлиника № 21 (Студенческая) ул. Фрунзенская 81 City clinic, №21 (Student clinic), 95 Oranibarsky tract st	Приложение медицинского осмотра для зачисления в общежитие Medical examination for dormitory accommodation	<input checked="" type="checkbox"/>	
	Получение информации на вебсайте Департамента по вопросам Dormitory check-in procedure	<input checked="" type="checkbox"/>	
Шаг 2 Step 2 Дома подготовительного факультета в Дирекции Управления Проживание на квартире Prep.School buildings at the University Village Apartment Living	Проведение инструктажа по технике безопасности Safety training procedure	<input checked="" type="checkbox"/>	
	Стратегия медицинской помощи Health insurance Policy	<input checked="" type="checkbox"/>	
	Контроль результата повторного теста на COVID-19 COVID-19 test control	<input checked="" type="checkbox"/>	
2.1 Департамент по обеспечению инструктаж работников, ГО и ОТ в зданиях Дирекции университетов Department for internal regime, civil defense and labor protection in the University Village buildings	Получение пропуска в общежитие Permit pass to the dormitory	<input checked="" type="checkbox"/>	
Шаг 4 Step 4 Подготовительный факультет, кабинет 5 ул. Кривелинская 25 KFU Preparatory school Krivelinarskaya str., 25, room 5 deparprep@kpfu.ru, 8 (843) 292-26-23	Сдача документов для формирования личного дела Student profile completion	<input checked="" type="checkbox"/>	
Шаг 5 Step 5 Паспортно-визовый сектор, Департамент внешних связей КФУ ул. Гвардейская 93 А.Л.В. Passport and visa unit, Department of External Affairs, 9 Gvardeyskaya str. Office 9	Миграционный инструктаж Migration procedures orientation	<input checked="" type="checkbox"/>	
 	Постановка на миграционный учет Migration procedures registration	<input checked="" type="checkbox"/>	
	Получена информация КФУ (для проживания на квартире) KFU indication for Migration Service	<input checked="" type="checkbox"/>	
Шаг 6 Step 6 Подготовительный факультет КФУ, кабинет 5 ул. Кривелинская 25 KFU Preparatory school Krivelinarskaya str., 25, room 5 deparprep@kpfu.ru, 8 (843) 292-26-23	Получение доступа к онлайн-зачету Access to the Ad-Online educational process	<input checked="" type="checkbox"/>	

Лист оформления с отметкой о допуске к очному учебному процессу хранится в деканате подготовительного факультета.

Step 3. Check in at the KFU student campus

1. Sign a rental agreement at a specialist on youth work
2. Receive keys from the building manager, do a room inspection, fill out an inventory sheet
3. Get bedding items from the linen keeper
4. Put an address stamp at a specialist on youth work
5. Get a permanent pass (present passport (original), rental agreement and photo 3x4)



Step 4. Get the migration registration, extend your visa

At the Multifunctional Center for International Students

at 9 Gvardeysakaya Str., Hall A

Please, bring with you the following documents:

- ✓ Passport (original + 1 copy of the main page);
- ✓ Visa (if any): original + 2 copies
- ✓ Migration card: original + 2 copies
- ✓ Education contract (for those studying under contract) or referral for studies (for state-funded students): original + 2 copies
- ✓ Previous Migration Registration Notification Form (if you stayed in a hotel or hostel before dormitory check-in)

NOTE if you do not register on time, you may be deported from the country



Step 5. Contact the Dean's office of your institute/faculty

1. Submit the registration sheet to your institute (Dean's Office)
2. Take photos for student ID cards, student record books, and library cards
3. Get information on your academic group number and schedule
4. Get username and password to access a "E-university" personal account
5. Get registration (permit) for your classes and start studies



Information support for international students

You can get the most up-to-date information on social networks:

[Vkontakte Клуб интернациональной дружбы КФУ](#)
(KFU Club of international friendship)

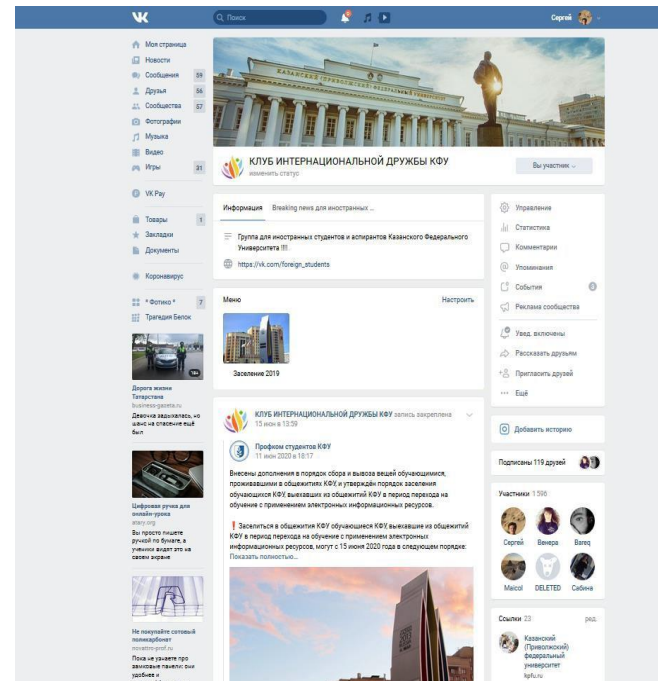
as well as via the telegram channel

<https://t.me/oiskpfu>

If you have any additional questions, please contact the Adaptation Services Unit at the Department of External Affairs of KFU

Tel. +7 843 590 17 54

Email : oiskpfu@gmail.com





Thank you for attention!